



Toyon Research Corporation

6800 Cortona Drive
Goleta, CA 93117
www.toyon.com

CAREER OPPORTUNITIES - Santa Barbara, CA

Controller (Ref #1307-A)

Working under the direction of the CFO, applies principles of accounting to analyze financial information and prepare financial reports. Compiles and analyzes financial information to prepare entries to accounts, such as general ledger accounts, and to prepare for contract and financial audits. Analyzes financial information detailing assets, liabilities, and capital, and prepares balance sheet, profit and loss statement, and other reports to summarize current and projected company financial position. Directs and coordinates activities of other accountants and clerical workers performing accounting and bookkeeping tasks (including Payroll/AR/AP). May establish, modify, document, and coordinate implementation of accounting and accounting control procedures. May devise and implement manual or computer-based system for general accounting. Anticipated start date of July 1, 2013.

EDUCATION/EXPERIENCE

Education equivalent to graduation from a four-year college or university with major coursework in accounting, and at least 7 years of general accounting experience, or an equivalent combination of education and experience sufficient to successfully perform the essential duties of the job as listed above. Experience with government contract accounting and DCAA audit procedures is essential.

DESIRED KNOWLEDGE

- Generally accepted accounting practices and principles
- Auditing practices and principles
- Budgeting practices and principles
- Computer applications related to the work – Deltek GCS, Unanet, Excel

DESIRED SKILLS

- Maintaining accurate financial records and preparing clear and accurate reports for informational, auditing and operational use
- Reconciling accounts, records, reports and journals
- Preparing financial and/or auditor statements, schedules and reports
- Interpreting, applying and explaining complex laws, codes, and regulations
- Reviewing and verifying accuracy of data
- Making sound, independent judgments within established policies and procedures

U.S. Citizenship Required. Ability to qualify for a US Department of Defense security clearance required.

Please e-mail resume to:
employment@toyon.com

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Toyon is an Equal Employment Opportunity Employer M/F/D/V